# KienlongBank

### GUIDELINES FOR ATTENDANCE AND VOTING EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2025

(Virtual meeting – electronic voting)

# KienlongBank

#### **LOGING IN**

Shareholders are requested to access the EzGSM system via the following link: <u>https://ezgsm.fpts.com.vn/Login/KLB250201</u>, then enter the **Username** and **Password** provided by KienlongBank in the **Notice of invitation**.

KienlongBank		
SHAREHOLDERS 2025 KIEN LONG COMMERCIAL JOINT STOCK BANK		
Username Enter username		
Password Enter password		
Forgot password		
Log in Help Instructions		
EzGSM by FPT Securities		



The Home displays information about the Extraordinary General Meeting of Shareholders 2025.

Shareholders are kindly requested to select the **Functional tabs** to participate and cast their votes during the Meeting.





Upon receiving the login credentials, including username and password, shareholders are advised to log in to the system and change their password to ensure information security.

eneral information	× Change Password
Shareholder name	Old password
Shareholder code KLB_	Old password
Sercurity Change Password	Password Password
	Password entered again
Shareholders are kindly requested to change the password after the first login to ensure information security and avoid forgetting login	Password entered again Note: Password must have at least 10 characters, combination of at least 1 uppercase letter, 1 lowercase letter, 1 number, and 1 special character from the following characters ([!@#\$%^&*()+- /;]) Change Password

#### **MOBILE INTERFACE**



For mobile interface, shareholders can access the EzGSM system by visiting the link: <u>https://ezgsm.fpts.com.vn/Login/KLB250201</u> or by scanning the QR Code below.





On the **Home** screen, shareholders can tap the icon :: in the top-left corner to

access the Functional tabs, similar to the desktop interface.

KLB_	×
HOME	
DOCUMENTS	
AUTHORIZATION LIST	
CONTACT	
Sign out	





#### **ATTENDANCE REGISTRATION**

The online system will be available to record shareholder registrations at least 24 hours prior to the official opening of the meeting. From this point onward, shareholders may confirm their attendance at the General Meeting by selecting the **Attendance Registration tab** (located at the top left corner of the screen) or by directly clicking on the **Voting** function tab



The attendance confirmation screen will appear. Shareholders are kindly requested to read and tick the box to **Agree with the above terms,** then click **Confirm.** The system will display a notification confirming successful registration.

#### CONFIRM ATTENDANCE AT THE GENERAL SHAREHOLDERS MEETING

- Shareholders who confirm their attendance at this step are counted as eligible to attend the General Meeting.
- Shareholders are not allowed to cancel the confirmation of attendance at the meeting and cannot authorize other organizations or individuals to attend the meeting.

CONFIRM

Agree with the above terms

CLOSE

#### **FIRST VOTING**

KienlongBank

**INVALID BALLOT** 



Shareholders select the Voting tab.

Shareholders select one of the three options: "Approve", "Disapprove", or "Abstain" corresponding to each content, then click the "Voting" button to submit the result.

#### **VALID BALLOT**

First voting <sup></sup> <sup></sup>	$\odot$	First voting	$\odot$
Number of votes represented:	Select all Voting	Number of votes represented:	Select all Voting
Content 01 Approval of the List of members of the Presidium	Approve Disapprove Abstain	Content 01 Approval of the List of members of the Presidium	Approve Disapprove Abstain
Content 02 Approval of the List of members of the Vote Counting Committee	Approve Disapprove Abstain	Content 02 Approval of the List of members of the Vote Counting Committee	Approve Disapprove Abstain
Content 03 Approval of the Agenda for the Extraordinary General Meeting of Shareholders 2025	Approve Disapprove Abstain	Content 03 Approval of the Agenda for the Extraordinary General Meeting of Shareholders 2025	Approve Disapprove Abstain
Content 04 Approval of the Regulations on organizing the online General Meeting of Shareholders and Electronic voting	Approve Disapprove Abstain	Content 04 Approval of the Regulations on organizing the online General Meeting of Shareholders and Electronic voting	Approve Disapprove Abstain

Note: Shareholders please vote ALL contents of 01 voting session before sending the results to the system. Invalid votes will not be recorded by the system.



#### **SECOND VOTING**



Shareholders select the Voting tab.

Shareholders select one of the three options: "Approve", "Disapprove", or "Abstain" corresponding to each content, then click the "Voting" button to submit the result.

Second voting	$\odot$
Number of votes represented:	Select all Voting
Content 01 Approval of the Adjustment of the Plan for 2024 Profit Distribution	Approve Disapprove Abstain
Content 02 Approval of the Plan to Increase Chartered Capital through the Issuance of Shares to Pay Dividends	Approve Disapprove Abstain
Content 03 Approval of the Amendments and Supplements to KienlongBank's Charter	Approve Disapprove Abstain
Content 04 Approval of the Amendments and Supplements to the Regulations on the Organization and Operations of the Board of Directors of KienlongBank	Approve Disapprove Abstain

**VALID BALLOT** 

#### Second voting $\bigcirc$ 🔊 Guide Number of votes represented: Select all Content 01 0 Approval of the Adjustment of the Plan for 2024 Profit Distribution Disapprove Abstain Content 02 Approval of the Plan to Increase Chartered Capital through the Issuance of Shares to Pay Disapprove Abstain Dividends Content 03 0 Disapprove Approve Approval of the Amendments and Supplements to KienlongBank's Charter Content 04 0 Approval of the Amendments and Supplements to the Regulations on the Organization and Disapprov Abstain Operations of the Board of Directors of KienlongBank

Note: Shareholders please vote ALL contents of 01 voting session before sending the results to the system. Invalid votes will not be recorded by the system.

#### **INVALID BALLOT**



#### **THIRD VOTING**



Shareholders select the Voting tab.

Shareholders select one of the three options: "Approve", "Disapprove", or "Abstain" corresponding to each content, then click the "Voting" button to submit the result.

hird voting	
Guide	$\smile$
umber of votes represented:	Select all Voting
Content 01	
Approval of Meeting Minutes of the Extraordinary General Meeting of Shareholders 2025	Approve Disapprove Abstain



#### **VIEW VOTING RESULTS**

For voting sessions that have been declared closed by the Chairperson during the Meeting, shareholders can view the voting results for each item by clicking on the Chart icon of located at the top right corner of the voting interface.







#### **VOTING ON THE MOBILE INTERFACE**



For the voting contents, shareholders can cast their votes collectively for all items within the same voting session in this section, or

Provide **different opinions for each voting content,** similar to the desktop interface.



**Recommendation:** For the best display experience, shareholders are kindly requested to rotate their phone screens to landscape orientation

# KienlongBank

## **SINCERE THANK YOU!**